

VOCABULARY: Nouns from phrasal verbs

Create phrasal nouns using a word from each of the boxes below. Then use them to complete the sentences.

back break in out out out push

back break come over put set through up

- 1 My manager is very kind but he's no _____. He makes sure we all do our work on time and to a good standard.
- 2 The situation was far more dangerous than the officers expected so they called for _____.
- 3 Everybody has had _____ in their lives, but the most important lesson is to learn from them and overcome them.
- 4 Despite efforts to contain the virus, the _____ was much further spread than they had at first predicted.
- 5 Many major brands pay a lot of money to receive _____ from loyal customers about their likes and dislikes.
- 6 If the client had explained their vision more clearly at the _____, then they would have been more satisfied with the final advert.
- 7 The invention of the internet was an incredible _____ for learning and knowledge.
- 8 While a desirable _____, such as good exam results, is important in education, we must also remember the importance of learning and individual growth.

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VOCABULARY: Prefixes

Choose the correct prefixes to complete the sentences.

- 9 From space, all the cities and spaces that play such a big part of our lives seem so _____ significant.
A dis B un C mis D in
- 10 Some of the most common _____ placed items are small personal effects like keys.
A dis B un C mis D il
- 11 The company has recently undergone a total _____ organisation by its new Italian owners.
A un B re C mis D dis

- 12 There were many complaints about the _____ leading nature of the article in yesterday's paper.
A dis B un C mis D il

- 13 Although the general facts of his work were sound, the conclusions he drew were _____ logical.
A il B un C mis D in

- 14 There are many over-the-counter medications that can relieve any _____ comfort from minor ailments.
A un B in C mis D dis

- 15 They will _____ doubtedly review the new traffic system, which is frankly dangerous as it is.
A dis B un C mis D in

- 16 I know we discounted the first candidate, but I think he should be _____ considered for the job – he interviewed much better than the other candidates!
A dis B un C mis D re

- 17 Insomnia, which is the _____ ability to get to sleep, is actually much more destructive to everyday brain functioning than many people think.
A un B mis C il D in

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VOCABULARY FILE

Choose the correct options to complete the text.

When I was in my teens, I used to run competitively for my school. I really ¹⁸ **raised / took** running seriously. I'd dreamed of doing it professionally, but I wasn't very good at first. I was always the runner ¹⁹ **out / up**, rather than the winner. I didn't let this put me off though. I forged ²⁰ **ahead / onwards** with my plans and took it as a challenge to improve. I was ²¹ **likely / prone** to slowing down in the final laps, so I knew I had to work on my stamina and fitness. I became completely ²² **engrossed / reckless** in my diet and exercise. I knew ²³ **full / square** well that ninety-nine percent of success comes from hard work. I kept ²⁴ **diary / track** of everything I ate, the hours I slept and the exercise I did, and finally I came up with the ²⁵ **credit / goods** and started winning. Now, I run professionally and tell all young runners that determination is the key to success.

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GRAMMAR: Passive forms

Identify the mistake in each sentence. Then write the correct passive form.

1 In the age of globalisation, most of the components for mobile phones is made in factories in China.

2 The final of the tennis tournament is shown live on channel 7 at 8.00 pm tonight.

3 Students must are given their class timetable on the first day of the semester.

4 We arrived 20 minutes early at the restaurant, so our table hasn't been prepared.

5 Jane's car is really old – it is bought for her by her grandparents when she graduated from university.

6 The company healthcare system updates are to being presented to staff at the meeting.

7 All customers been informed of the new charges and interest rates on their bank accounts.

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GRAMMAR: Passive forms

Choose the correct options to complete the email.

To All Staff

A report ⁸ **was written / wrote** by the finance team last month which showed that the company is increasing its profitability. ⁹ **They are thought / It is thought** that this is due to the fact that the company finances ¹⁰ **have been managed / had been managed** well this year, and also because of the new contract that ¹¹ **is signed / was signed** with Reeders Ltd, our largest customer.

As a result, ¹² **it has been agreed / it is agreed** this week to give all staff a bonus. The payment ¹³ **will make / will be made** at the end of this month.

Best wishes

Irina Jenkins, CEO

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GRAMMAR: Passive forms

Rewrite the sentences using the passive. Use the words given in capital letters.

14 Someone threw away those documents that I'd left on the desk.

WERE

15 Sunil's parents let him go on the school trip to the theatre.

WAS

16 Many people think that the government is going to raise taxes.

IT

17 Maybe it was Daniel who invited Karen to the party.

MIGHT

18 The construction company are still building the shopping centre.

NOT

19 Many people consider that Jack Devlin is the most accomplished American director.

TO

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