

1 Match the sentence halves.

- | | |
|--|---|
| 1 I uploaded a video clip to YouTube yesterday | a a game at college last year. |
| 2 I enjoy reading the posts on this site, | b but I can print this document directly from my phone. |
| 3 I've just started my own business, | c this really funny text message from Rita to you. |
| 4 I installed this new app | d and it's already got over one thousand views! |
| 5 Lots of my friends have subscribed to Marie's YouTube channel, | e on my phone yesterday and it's really cool. |
| 6 We learned how to program | f so I need to set up a new email account for it. |
| 7 I'm going to forward | g but I don't really like her video clips. |
| 8 My laptop isn't working, | h but I don't often comment on them. |

2 Choose the correct words to complete the dialogue.

Gran Hi Dan, can you help me with my new computer?

Dan Of course, Gran. What do you want to do?

Gran Well, my friend Eileen sent me a very interesting article and I want to ¹**copy** / **empty** some text from it and put it into a new document.

Dan Oh, that's easy. First you should ²**open** / **enter** your article from Eileen.

Gran Yes ...

Dan And you ³**follow** / **scroll down** the page until you find the text that you want.

Gran I see. Yes, here it is.

Dan Good. Now you need to highlight the text and ⁴**create** / **click** on this icon here: the 'copy' icon.

Gran I see. OK.

Dan Now you can ⁵**close** / **check** Eileen's article and ⁶**create** / **follow** a new document.

Gran Yes ...

Dan And now you ⁷**empty** / **paste** your text into the new document.

Gran Ah, all right. I've done that.

Dan And don't forget to ⁸**scroll up** / **save** your new document.

Gran Thank you!

3 SPEAKING Work in pairs. Imagine that you teach a very basic computer course. Create a TV advertisement for your course. Think about these things:

- Who will be interested in your course? (e.g. the elderly, young children, office workers, etc.)
- What kinds of things will you teach them to do?
- How can you explain this very simply in your advertisement?

Do you think computers are complicated and difficult to understand?
Do you know how to copy and paste text, how to ... ? In our course, you will learn ...

5A Computing

Aims: To recycle computing verbs and collocations.

Time: 10–15 minutes

Materials: One handout for each student

Exercise 1

- Give each student a handout and tell them to match the sentence halves. Students can work individually and then check their answers together in pairs by reading out the matching sentence halves to each other.

KEY

1 d 2 h 3 f 4 e 5 g 6 a 7 c 8 b

Exercise 2

- Students complete the dialogue with the correct computing verbs. Ask them to read the dialogue through quickly first and elicit that it is a conversation between an elderly person, who probably doesn't have much computing experience, and her grandson, who is trying to help her. Ask two confident students to read out the completed dialogue and tell the rest of the class to listen and put their hands up if they think they hear a mistake.

KEY

1 copy 2 open 3 scroll down 4 click 5 close
6 create 7 paste 8 save

Exercise 3

- Students work in pairs to create a TV advertisement for a basic computer course. Give them time to discuss their ideas together and to think about what their course will teach and who their students will be. You could also set this as a more extended homework, and ask students to make a short video of their advertisement.