

Would you like me to help? **LEARNING OUTCOME** learn how to offer help with a school publication

Everyday life

1 Look at the photo and answer the questions.

Where are the people and what are they doing?
What kind of things do people put on a school noticeboard?



Everyday vocabulary

2 Match the words (1–7) with the definitions (a–g).

- | | |
|--------------|--|
| 1 newsletter | a the person who checks and corrects the text in a newspaper |
| 2 advert | b how big or small something is |
| 3 text | c a document with news and information for a group of people |
| 4 article | d information about a job or product |
| 5 images | e a piece of writing in a newspaper or magazine |
| 6 size | f words in a newspaper or book |
| 7 editor | g pictures, drawings or photos |

3 Add any other words connected to newspapers to the list in 2.

Dialogue

4 **05 Listen to the dialogue. How can Mike help with the newsletter?**

Vicki is making a school newsletter and she needs some help.

Mike: What are you doing, Vicki?

Vicki: I'm putting up an advert for students to help with our school newsletter.

Mike: Really? Would you like me to help?

Vicki: Yes, of course! (1)

Mike: I have about five hours a week. I can write an article about the football team if you like.

Vicki: Great! (2)

Mike: I'm sorry. I can't take good photos. I'm terrible! How about asking Dave?
(3)

Vicki: Good idea. We also need help with the text on the front page. Do you know how to put big text and images on a page?

Mike: I know how to change the size of text but I don't know anything about images.
(4)

Vicki: That's fine.

Mike: How long have I got to write the article?

Vicki: (5) We are going to meet on Thursday in Class 10 at lunchtime.

Mike: OK. Shall I bring my laptop?

Vicki: That would be great

Mike: One question, Vicki, what do you do?

Vicki: (6)

5 Read and complete the dialogue with the phrases (a–f). Then listen again and check.

- | | |
|--|------------------------------------|
| a Can you take some photographs? | d How much free time have you got? |
| b Sorry. | e I'm the editor! |
| c Can you finish your article by Thursday? | f He loves taking photos. |

EVERYDAY ENGLISH TOOLKIT: OFFERING TO HELP / TALKING ABOUT ABILITIES

Look at the expressions from the dialogue.

Who says each one: Mike or Vicki?

Number the sentences 1–9 so that they are in the correct order.

Offering help

- Would you like me to (help?)
- I have about (five hours) a (week).
- I can (write an article about the football team).
- Shall I (bring my laptop?)

Asking about abilities

- How much free time have you got?
- Can you (take some photographs?)
- Do you know how to (put big text and images on a page?)

Describing abilities

- I can't (take good photos.)
- I know how to (change the size of text) but I don't know anything about (images).

Over to you!

6 Work in pairs. One of you is the editor of a school publication and the other is a student offering to help. Follow the steps below and role-play a conversation. Use the expressions in the Everyday English Toolkit. Then change roles using the second advert.

Editor: Ask the student if they want to help and how much free time they have got. Ask the student about their abilities.

Student: Answer the editor's questions and offer to help. Describe your abilities.

