

Everyone can do something

LEARNING OUTCOME learn how to answer questions in an interview

Everyday life

1 Look at the photo and answer the questions.

Where are the people and what are they doing?
What are typical first jobs for young people?



Everyday vocabulary

2 Look at the personal qualities in the box and answer the questions.

friendly • hard-working • good at maths
helpful • patient • careful • responsible

Which qualities do you need to do the following activities?

- a checking cinema tickets b working in a shop

3 Add any other words you know to your answers to a and b.

4 Which qualities describe you?

Dialogue

5 07 Listen to the dialogue. Does James have the right qualities for the job?

James is staying in the UK. He is having an interview for a job working in the local cinema.

Interviewer: So, James, this job is really two different jobs. We have a team of four people and we change the jobs each week. (1)

James: Yes, last year I organised a team at school. We made a product and sold it at our school fair

Interviewer: And what did you learn?

James: (2) Some people can make things and others can sell. But everyone can do something.

Interviewer: (3)

James: Well, yes. At first we didn't sell very much but we tried to be positive.

Interviewer: That's very important. And what happened?

James: At the end of the day we sold all our products and (4)

Interviewer: That's excellent. Congratulations. So James, what qualities have you got that make you a good candidate to work here?

James: Well, I'm friendly, punctual, hard-working (5)

Interviewer: And when can you start?

James: (6)

Interviewer: That's great but first I need you to complete this application form.

6 Read and complete the dialogue with the phrases (a–f). Then listen again and check.

- a I learned that people have different abilities.
- b I can start now!
- c Have you got any experience working in a team?
- d we made over £200 for charity.
- e and I am good at maths.
- f did you have any problems?

EVERYDAY ENGLISH TOOLKIT: ANSWERING QUESTIONS IN AN INTERVIEW

Look at the expressions from the dialogue. Who says each one: the interviewer or James?

Have you got any experience working in a team?

What did you learn?

Did you have any problems?

Last year I organised a team at school.

I'm friendly, punctual, hard-working and I am good at maths.

When can you start?

Over to you!

7 Work in pairs. One of you is the interviewer, and the other is a candidate. Follow the steps below and role-play a conversation. Then change roles. Use the expressions in the Everyday English Toolkit.

Candidate: Look at the jobs below. Decide what job you would like to do. Answer the interviewer's questions.

Interviewer: Ask the candidate what job he/she is interested in. Ask about their personal qualities and experience.

8 Complete the application form.

Part-time jobs
Cashier (restaurant)
Summer camp monitor
Shop assistant (clothes)
Server (restaurant)

Part-time position
.....
Personal qualities
.....
Experience working in a team
.....